

Judge Thomas V. Lyons

Courtroom 2501

Telephone (312) 603-7991

<http://www.cookcountycourt.org/JudgesPages/LyonsIIThomasV.aspx>

STANDING ORDER REGARDING PRE-TRIAL SETTING

** Please be advised, all Pre-trials are conducted live, in-person, in courtroom 2501. On occasion, zoom may be made available by special request.*

A. Transfers

- Parties must first obtain an Order from Room 2005 transferring the case to room 2501 for Pre-trial purposes only.

B. Dates

- Attorneys should submit **(3-5)** possible dates and times that work for **all parties**. Once those dates are agreed upon, they should be presented to the court and the Judge will select the first available date.

C. Orders

- After receiving a date from the Judge, the parties must present a second order to the Courtroom Clerk setting it for the date, and time assigned by the Judge.

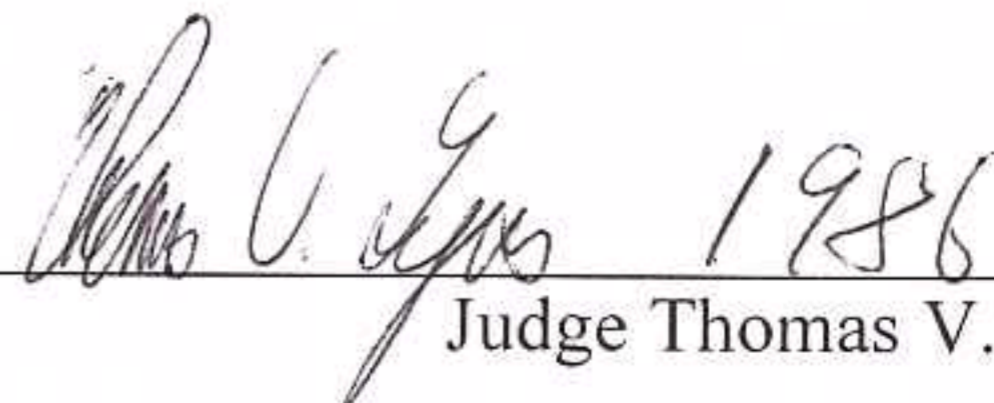
D. Pre-trial Memorandums

- Pre-trial Memos are not required but are welcomed. **The Pre-trial memos should include the date and the time of the Pre-trial** and any history of settlement negotiations. If submitted they should be **short (2-4) pages** and should **not include copies of depositions, or expert reports**. Pre-trial memos should be delivered to courtroom 2501 **(7) days** in advance of the scheduled pre-trial.
- Pre-trial Memos should be delivered to Courtroom 2501, and **will not be accepted via e-mail**.
- All scheduled pre-trials are subject to change due to the Judge's schedule.

Judge Thomas V. Lyons, II

OCT 19 2022

Circuit Court - 1986



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